



Collaborative Design for Medicaid Contract Compliance

Session ID #: 5-09

Day: Wednesday 8/17/2022 8:00AM

Room: E219 BC



Welcome



- Moderator – Nick Blake, Vice President of Client Services, Brilljent
- This session is the **Collaborative Design for Medicaid Contract Compliance**
- In this session we will discuss our experiences:
 - Working collaboratively to design a new system
 - Overcoming end user problems through information gathering and collaborative design
 - Adopting repeatable processes
 - Learning how to identify the right time to invest in process automation and recommendations for working with a solution provider

- Please remember to silence your cell phones
- We will manage the session by holding all questions until the last 10 minutes
- When asking questions please identify yourself and use the microphones to ensure that all attendees and the presenters can hear the question

Speakers



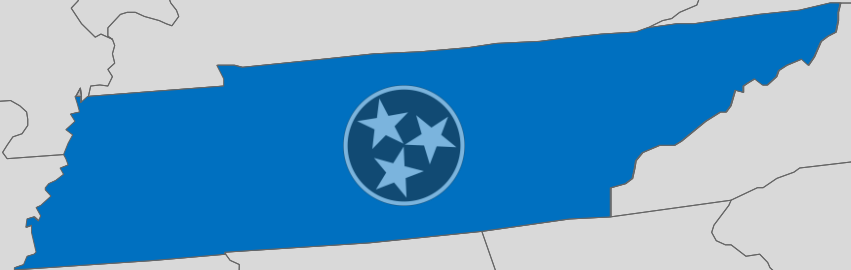
- Tammy Mihm, Managed Care Compliance Director, State of TN, Division of TennCare, Office of Compliance Management
- Michele Napier, Compliance Specialist, State of TN, Division of TennCare, Office of Compliance Management
- Chris Bybee, Vice President of Software Development, Trinisys
- Kelly Silva, Senior Project Manager, Trinisys

*** additional details are provided at the end of the presentation & are also available on the MESC app*

About TennCare



- **TennCare** is the state's Medicaid program that provides health care for approximately **1.6 million** Tennesseans and operates with an annual budget of approximately **\$13.3 billion**
- There are **26 Managed Care Organizations** (MCC/MCOs) operating in the State
- These organizations generate approximately **11,000 contract reporting deliverables** each year
- Processing these deliverables involves close coordination across **19 different groups** within the TennCare organization
- Part of **CMS Region 4**



About TennCare's

Office of Compliance Management (OCM)



Division of
TennCare

OCM provides oversight of all communications between the Managed Care Contractors and TennCare for Medicaid Contract Compliance

OCM ensures all communications occur and are recorded for audit purposes for all compliance items including ones such as the following:

- contract deliverables
- on-request reports
- requests for information
- corrective action plan
- liquidated damages
- rescissions
- recoupments

How our journey started...

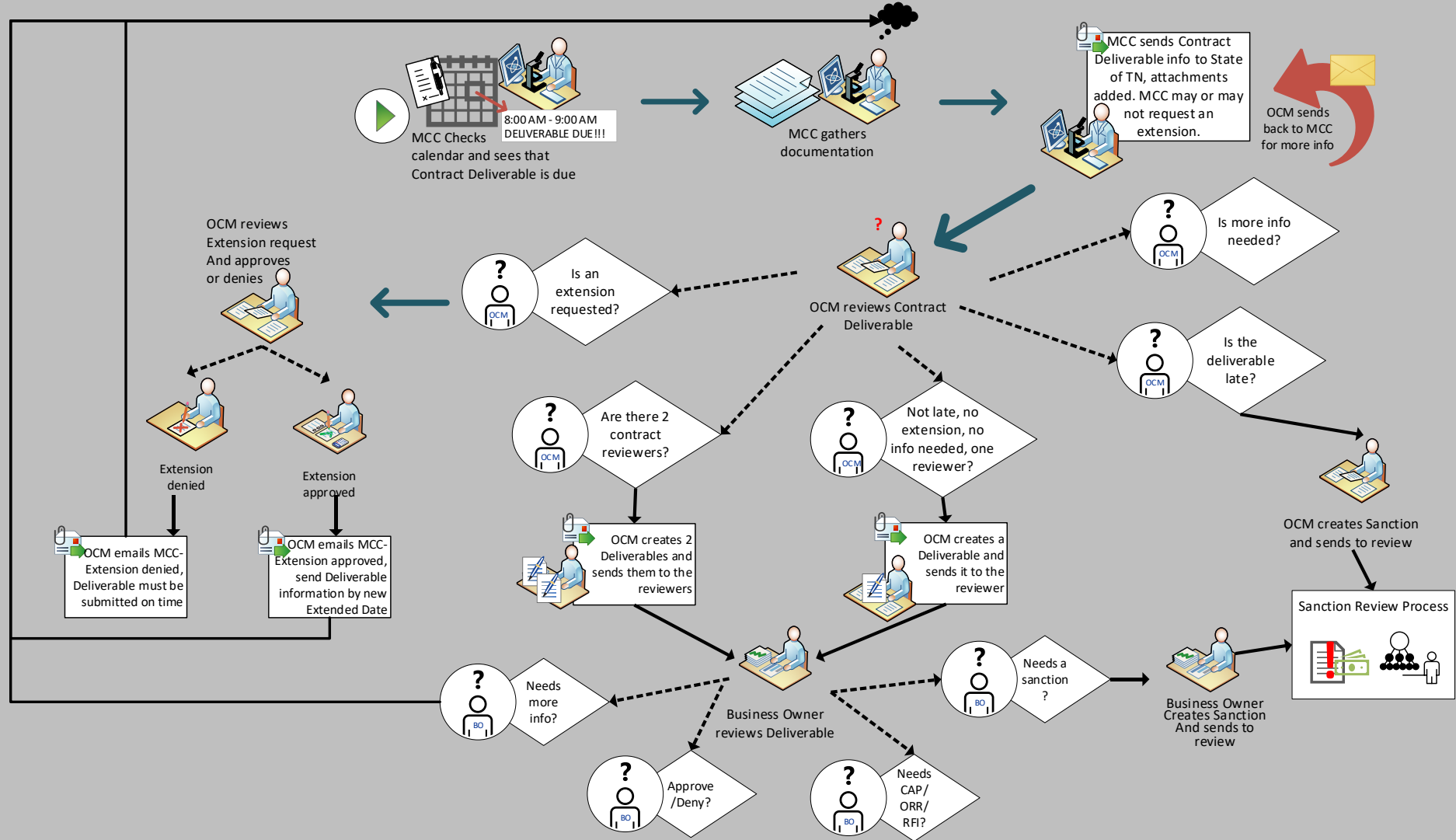


- “Imagine if you will.....”
- Electronic deliverables but no tracking of the review process
- No follow up mechanism with the MCO
- No real tracking or review trail for anything
- Sanctions was a manual paper process; the team kept track via a spreadsheet
- No reporting



How do you know when it is the right time to upgrade?

Manual Processes



What we needed....



Our prior system worked well for 10 years but it was still not exactly what we needed:

- Reporting was complicated
- Certain steps of the workflow still had to be manually owned
- Lack of automation
- OCM acted as the middleman, transitioning items to the next step

The new system needed to include more automation, better reporting & auditing, notifications and more.

The identification of these needs and the workarounds utilized to compensate for them helped us to know that it was time for a new system.

Great collaboration starts with asking...

“How do you know?”

There are many players involved in the complex workflow for the oversight of Medicaid programs and each of them needs to know **different** pieces of information at **different** times.

For example:

MCO's :

- How do I know which deliverables are due and when?
- How do I know the status of submissions already made?
- How do I know if my submission has been assessed with liquidated damages?

OCM:

- How do I know submission dates are being consistently enforced?
- How do I know reviews of submissions are documented and complete?
- How do I know what issues are outstanding?





Unanswered questions create chaos, confusion, assumptions, and inefficiency.

Questions need efficient answers.

The solution (and the key to better collaboration) is answering the question with the **right information** at the **right time**.

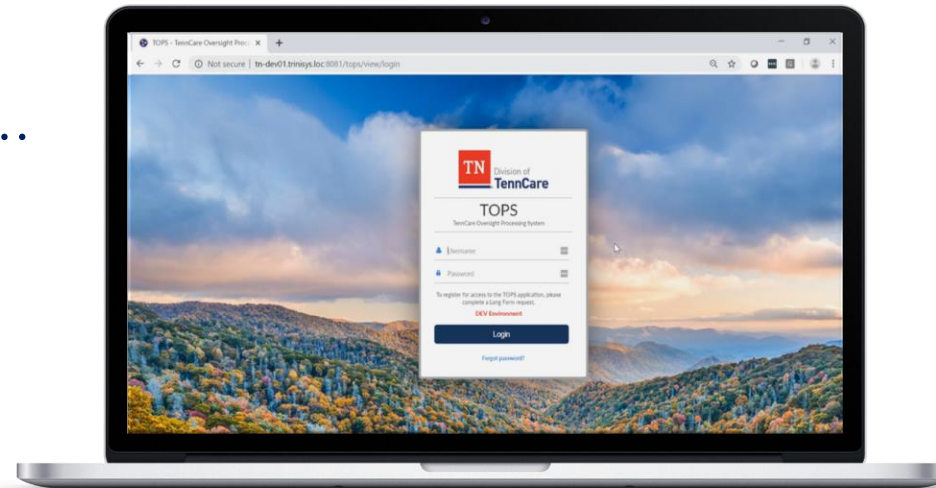
This is how we know



In this session we will share how TennCare worked with partner Managed Care Organizations (MCO's) and our technology partner Trinisys, to implement a solution that helps provide the answers; a system designed to provide timely information to all parties involved and coordinate next steps.

In short, we will show you our answer to the question “How do you know?” and how it enables great collaboration.

“This is how we know”...



About Trinisys

Trinisys offers leading enterprise data archival, migration, integration and web application solutions for the healthcare industry. We convert, connect, and combine data to automate manual processes, extend existing systems, and develop web solutions to improve processes and optimize resources. Trinisys **connects systems to systems and people to systems.**

Our core product, Convergence, enables sophisticated yet intuitive data conversion, disparate system integration, and web-enabled workflow management, effectively and efficiently solving modern business problems.



Trinisys' **Government Division** provides State and Local governments with powerful solutions that quicken business cycles, drive productivity, and increase revenues. Trinisys delivers **NASPO ValuePoint** Solutions in partnership with Insight Public Sector.

Collaborating with the right vendor



Key ingredients needed for the successful project:

- Business process and workflow implementation proficiency
- Secure and reliable web-enabled technology stack
- Archive capabilities for the legacy data
- Ability to listen to the SMEs and learn
- Right resources for the job (Business Analysts, Project Managers, Developers, DBAs, Security Engineers) complimenting those of the state to make a cohesive team
- Trust, Honesty and Open Communication

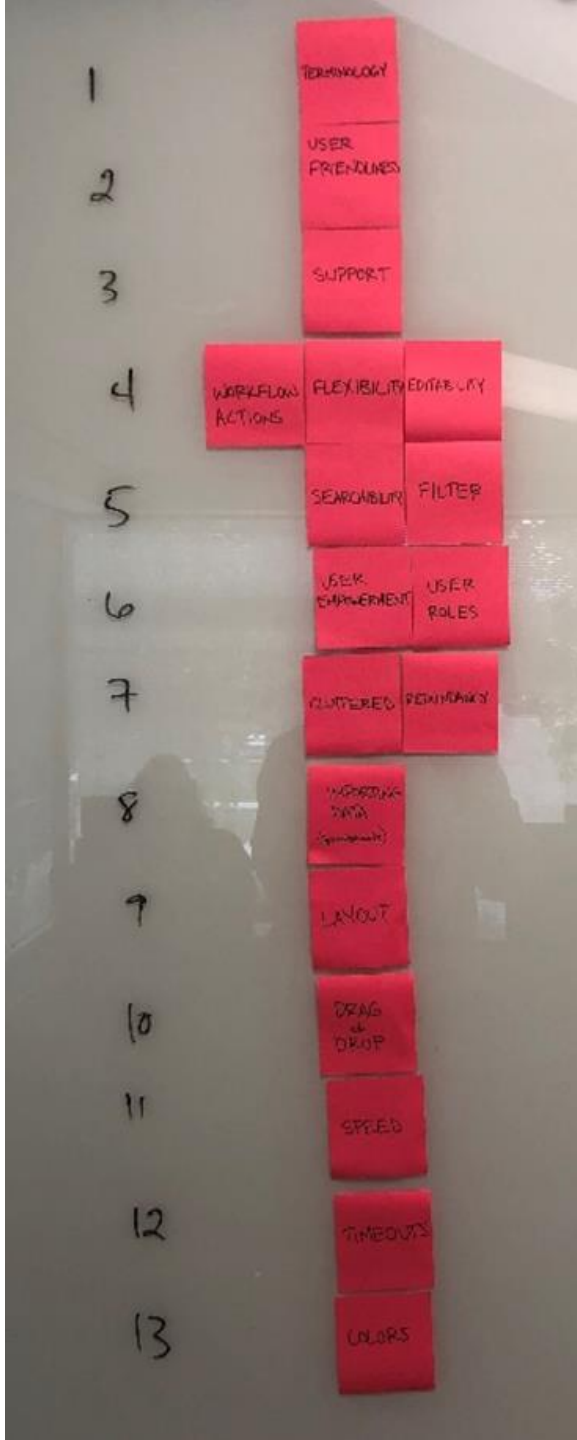
In short: Great Technology, Great people, and the ability to Listen and Learn

col·lab·o·ra·tion:

The action of working with someone to produce or create something

The process of two or more people, entities or organizations working together to complete a task or achieve a goal.





Pain Points

The OCM and Trinisys teams held multiple working sessions to design the new system.

Identifying the pain points, as you've heard mentioned in this session, was the first step.



New System

After identifying the pain points, the teams documented what should be included in the new system

Common Pain Points



Waiting on other participants *vs.* automated workflows

Access to information or lack thereof *vs.* self service portal with all the necessary information

Manual updates *vs.* direct system imports

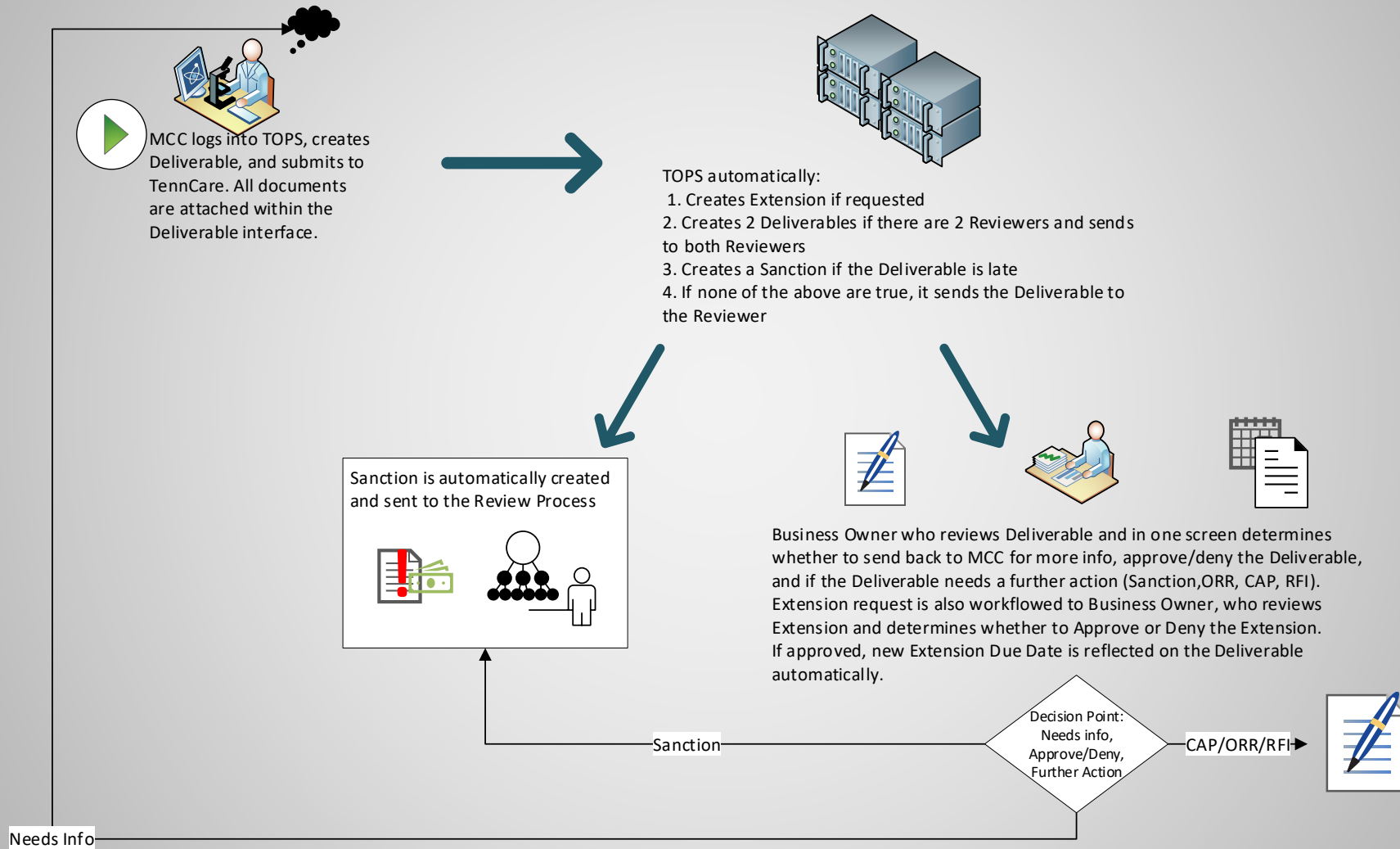
Manual deliverable creation *vs.* automation of deliverables

Terminology – prior wording was not user friendly or consistent *vs.* standardized intuitive terminology and wording

Searchability was poor *vs.* intuitive search and edit capability

User empowerment was low *vs.* role-based permissions with full access

New TOPS Workflow



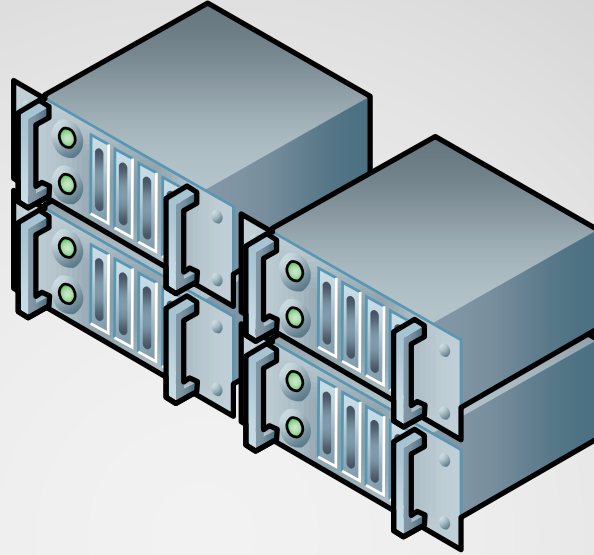
New TOPS Workflow



MCC logs into TOPS, creates Deliverable, and submits to TennCare. All documents are attached within the Deliverable interface.



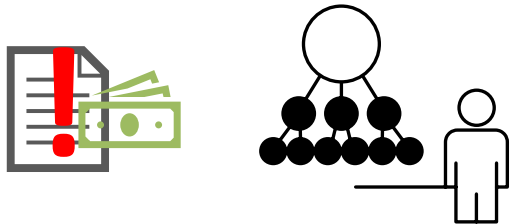
New TOPS Workflow



TOPS automatically:

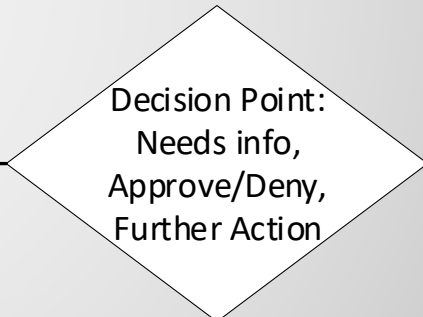
1. Creates Extension if requested
2. Creates 2 Deliverables if there are 2 Reviewers and sends to both Reviewers
3. Creates a Sanction if the Deliverable is late
4. If none of the above are true, it sends the Deliverable to the Reviewer

Sanction is automatically created and sent to the Review Process

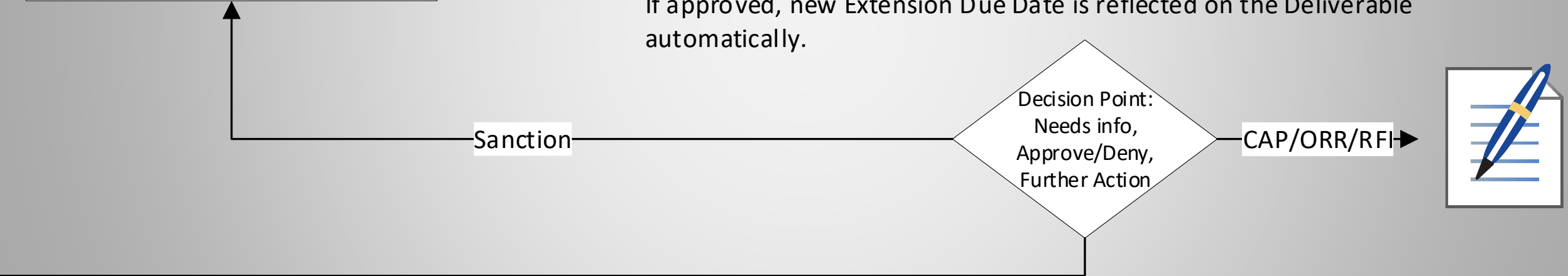


Business Owner who reviews Deliverable and in one screen determines whether to send back to MCC for more info, approve/deny the Deliverable, and if the Deliverable needs a further action (Sanction, ORR, CAP, RFI). Extension request is also workflowed to Business Owner, who reviews Extension and determines whether to Approve or Deny the Extension. If approved, new Extension Due Date is reflected on the Deliverable automatically.

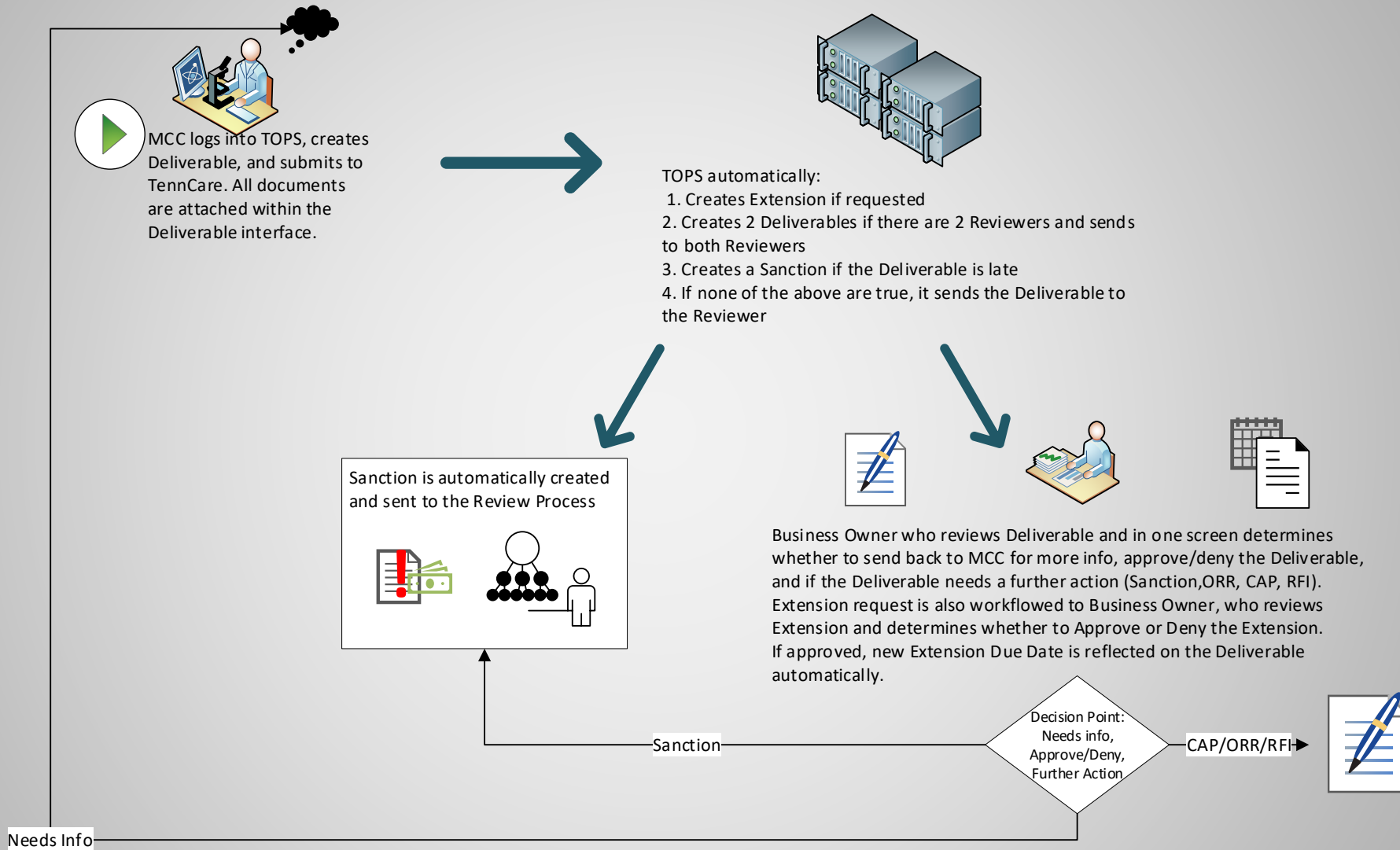
Sanction



CAP/ORR/RFI



New TOPS Workflow



Automation for the win....



In addition to the many other efficiencies gained by the new system, the all participants in the process benefit from the following automated tasks:

- Automated deliverables (1 or 2 reviewers)
- Automated ongoing on request reports
- Date logic for extensions, inquiries and more
- Liquidated damages letters
- Generation of finance items, automatically delivered to finance
- Alerts and notifications
- Auto closing of liquidated damages

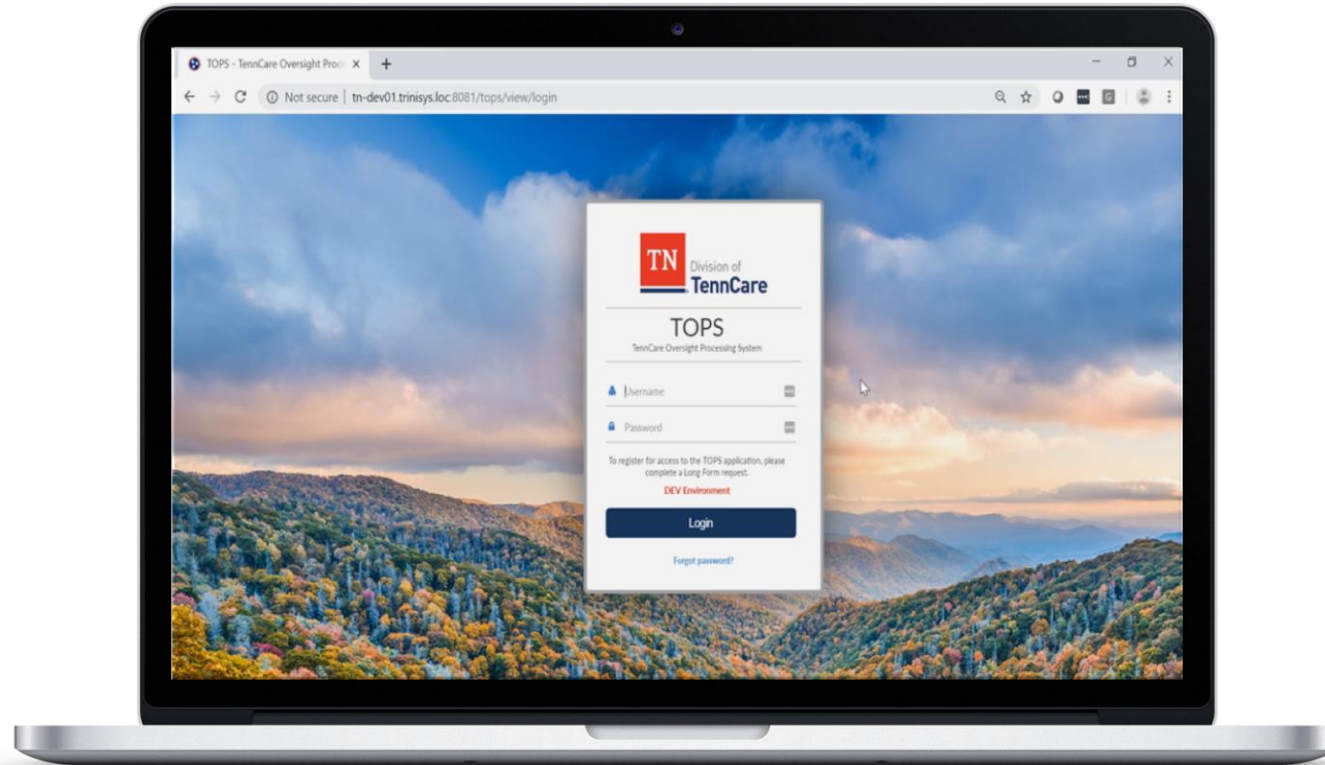


Let's hear from some of the MCO users of the new system about their experiences.



How do you know
when the status of
items change?

Demonstration



Role Based Dashboards



OCM

The OCM dashboard shows a 'Watch List' with columns for Title, MCC Group, Submit Date, and Status. It also features a 'Deliverables' table with columns for Title, MCC Group, Submit Date, Status, and Expires. The interface includes navigation tabs for Watch List, Deliverables, CAPs, BPs, OIRs, Extensions, and Inclusions.



MCC

The MCC dashboard displays a 'Watch List' and 'Deliverables' section, similar to the OCM view but with different data points. It includes a 'Deliverables' table with columns for Title, MCC Group, Submit Date, Status, and Expires. The interface includes navigation tabs for Watch List, Deliverables, CAPs, BPs, OIRs, Extensions, and Inclusions.



Business Owner

The Business Owner dashboard shows a 'Watch List' and 'Deliverables' section, tailored to the role's perspective. It includes a 'Deliverables' table with columns for Title, MCC Group, Submit Date, Status, and Expires. The interface includes navigation tabs for Watch List, Deliverables, CAPs, BPs, OIRs, Extensions, and Inclusions.



Finance

The Finance dashboard displays a 'Watch List' and 'Deliverables' section, specifically for Finance-related items. It includes a 'Deliverables' table with columns for Title, MCC Group, Submit Date, Status, and Expires. The interface includes navigation tabs for Watch List, Deliverables, CAPs, BPs, OIRs, Extensions, and Inclusions.

The system includes dashboards with role-based views. Each role's dashboard is tailored to include pertinent and high priority information unique to that role regarding deliverables and action items.



OCM

Division of TennCare

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 👤 Tammy Mihm
 ⚙️ Settings
 🚪 Exit

TOPS
Dashboard
Manage
Reports
Audit
Schedule
FAQ

Search

- Watch List
- Deliverables
- CAPs
- RFIs
- ORRs
- Extensions
- Sanctions
- Finance - FCR
- Finance - Hold Til Paid
- FCR Batches
- Sanction Letters
- Rescissions

Watch List

Show 10 items Filter:

ID	Title	MCC Group	Submit Date	Status	Reviewer
SANC_5499-5793	Sanction for parent Work Item ORR_5499	AmeriGroup Statewide		Approved	
DELIV_4828	A.1.a.1 - Annual Second Count of Reports Report	DSNP AmeriGroup	08/09/2020	Denied	Christopher Morant
SANC_3606	APPLE	UnitedHealthcare East		Approved	
DELIV_1725	A.2.30.8.11 - Annual Behavioral Health Service Matrix Report	TennCare Select		MCC Action Needed	

Showing 1 to 4 of 4 entries

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Deliverables

Show 10 items Filter:

ID	Title	MCC Group	Submit Date	Due Date	Inquiry Due	Status	Reviewer	Extension	Age
DELIV_8537	MCCDemo Automated Deliverable	MCCDemo Statewide		08/25/2022		Deliverable Created			
DELIV_8536	Testing Automated Deliverables v2	AmeriGroup West		08/25/2022		Deliverable Created			
DELIV_8535	Testing Automated Deliverables v2	AmeriGroup Middle		08/25/2022		Deliverable Created			
DELIV_8534	Testing Automated Deliverables v2	AmeriGroup East		08/25/2022		Deliverable Created			
DELIV_8533	Testing Automated Deliverables v1	AmeriGroup West		08/25/2022		Deliverable Created			
DELIV_8532	Testing Automated Deliverables v1	AmeriGroup Middle		08/25/2022		Deliverable Created			
DELIV_8531	Testing Automated Deliverables v1	AmeriGroup East		08/25/2022		Deliverable Created			
DELIV_8530	Testing 3/3/2022 - KS	AmeriGroup West		08/25/2022		Deliverable Created			
DELIV_8529	Testing 3/3/2022 - KS	AmeriGroup Middle		08/25/2022		Deliverable Created			



Business Owner

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TennCare

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TCBO Smith
 Settings
 Exit

TOPS
Dashboard
Reports
FAQ

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- Watch List
- Deliverables
- CAPs
- RFIs
- ORRs
- Extensions
- Sanctions
- Sanction Letters
- Rescissions

Watch List

Show 10 items Filter:

ID	Title	MCC Group	Submit Date	Status	Reviewer
RESC_7833-7835	Rescission request for SANLTR_7831-7833			Rescission Request Approved	Tammy Mihm
SANC_5499-5793	Sanction for parent Work Item ORR_5499	AmeriGroup Statewide		Approved	
ORR_5928	Dev Smoke Test 4	UnitedHealthcare Statewide		Submitted to MCC	TCBO R Smith
DELIV_4942	A.2.11.4.1.1.1.3 - MAT Virtual Education Session	AmeriGroup Statewide	09/22/2020	Approved	Christopher Morant
RESC_4985-4987	Rescission request for SANLTR_4978-4985			Closed Expired	TCBO R Smith

Showing 1 to 5 of 5 entries

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Deliverables

Show 10 items Filter:

ID	Title	MCC Group	Submit Date	Due Date	Inquiry Due	Status	Reviewer	Extension	Age
DELIV_8520	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/10/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith		
DELIV_8512	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/07/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith		
DELIV_8461	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith		
DELIV_8460	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith		
DELIV_8444	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	07/01/2022		Awaiting TennCare Review	TCBO R Smith		At Risk
DELIV_8442	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	08/01/2022		Awaiting TennCare Review	TCBO R Smith		At Risk
DELIV_8439	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	08/01/2022		Awaiting TennCare Review	TCBO R Smith		At Risk



Finance

FCR Approver
Settings
Exit

Dashboard
Reports
FAQ

Search Q

Watch List

Finance - FCR

Finance - Hold Til Paid

FCR Batches

Watch List

Show items Filter:

ID	Title	MCC Group	Submit Date	Status	Reviewer
No items to display					

Showing 0 to 0 of 0 entries

Finance - FCR

Finance - FCR

Show items Filter:

ID	MCC Group	Created Date	Total Assessment Amount	Recoupment Date	FCR Number	Status	Updated By	Batch	Affiliated Item	Age
FIN_8521-8522	MCCDemo Statewide	08/10/2022	\$15,129.00			Reconcile Approval	FCR Approver	BATCH_8524	SANC_8521	
FIN_8513-8514	MCCDemo Statewide	08/07/2022	\$15,129.00	08/07/2022	12345	Completed	FCR Keyer	BATCH_8516	SANC_8513	
FIN_8507-8508	MCCDemo Statewide	08/07/2022	\$15,129.00	08/07/2022	12345	Completed	FCR Keyer	BATCH_8516	SANC_8507	
FIN_8504-8505	MCCDemo Statewide	08/07/2022	\$123.00			Reconcile Approval	FCR Approver	BATCH_8524	SANC_8504	
FIN_8501-8502	MCCDemo Statewide	08/07/2022	\$144.00			Reconcile Approval	FCR Approver	BATCH_8524	SANC_8501	
FIN_8498-8499	MCCDemo Statewide	08/07/2022	\$168.00			FCR Created	Tammy Mihm		SANC_8498	
FIN_8495-8496	MCCDemo Statewide	08/07/2022	\$144.00			FCR Created	Tammy Mihm		SANC_8495	
FIN_8492-8493	MCCDemo Statewide	08/07/2022	\$13,776.00			FCR Created	Tammy Mihm		SANC_8492	
FIN_8489-8490	MCCDemo Statewide	08/07/2022	\$15,129.00			FCR Created	Tammy Mihm		SANC_8489	
FIN_8486-8487	MCCDemo Statewide	08/07/2022	\$123.00			FCR Created	Tammy Mihm		SANC_8486	

Showing 1 to 10 of 203 entries

Finance - Hold Til Paid

Finance - Hold Til Paid

Show items Filter:



MCC

Division of
TennCare

+ New Deliverable

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MCC Demo
Settings
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TOPS
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FAQ

Search

🔍

- Watch List
- Deliverables
- CAPs
- RFIs
- ORRs
- Extensions
- Sanction Letters
- Rescissions

Watch List

Show items Filter:

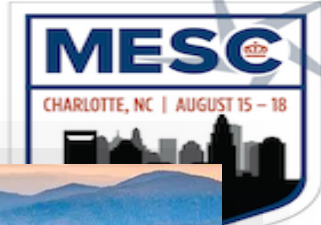
ID	Title	MCC Group	Submit Date	Status	Reviewer
RESC_8447-8454	Rescission request for SANLTR_8445-8447			Rescission Requested	TCBO R Smith

Showing 1 to 1 of 1 entries

Deliverables

Show items Filter:

ID	Title	MCC Group	Submit Date	Due Date	Inquiry Due	Status	Reviewer	Extension
DELIV_8537	MCCDemo Automated Deliverable	MCCDemo Statewide		08/25/2022		Deliverable Created		
DELIV_8520	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/10/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith	
DELIV_8519	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/10/2022	09/01/2022		Awaiting TennCare Review	Demo TennCare Business Owner	
DELIV_8518	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	08/10/2022	09/01/2022		Awaiting TennCare Review	Demo TennCare Business Owner	
DELIV_8512	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/07/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith	
DELIV_8511	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/07/2022	09/01/2022		Awaiting TennCare Review	Demo TennCare Business Owner	
DELIV_8510	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	08/07/2022	09/01/2022		Awaiting TennCare Review	Demo TennCare Business Owner	
DELIV_8462	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	Christopher Morant	
DELIV_8461	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith	



Contract Import

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The screenshot shows the 'Manage Contracts' page in the TN Division of TennCare system. The header includes the TN logo, 'Division of TennCare', and a '+ Create' button. The navigation menu has 'Manage' selected. The main content area features an 'Import' button with a download icon, a table with one entry 'MCCDemo', and an 'Add Contract' button. The footer contains 'Node B - 95', a Tennessee state logo, and 'powered by trinisys'. A URL is visible at the bottom: https://topsdev.tennCare.tn.gov/tops/view/manage/contracts?FA_swatSession_sessionKey=5a45cd95-839c-4317-aa9...

TN Division of TennCare

+ Create

TOPS Dashboard Manage Reports Audit Schedule FAQ

Search

Manage Contracts

Import

Show 10 items Filter: demo

Title	Active	Amendments	MCCs
MCCDemo	Yes		

Showing 1 to 1 of 1 entries (filtered from 40 total entries)

Add Contract

Node B - 95

powered by trinisys

Help / Contact





Watch List

Deliverables

CAPs

RFIs

ORRs

Extensions

Sanction Letters

Rescissions

Watch List

Show 10 items

Filter:

ID	Title	MCC Group	Submit Date	Status	Reviewer
RESC_8447-8454	Rescission request for SANLTR_8445-8447			Rescission Requested	TCBO R Smith

Showing 1 to 1 of 1 entries

Navigation icons: back, forward, 1

Deliverables

Show 10 items

Filter:

ID	Title	MCC Group	Submit Date	Due Date	Inquiry Due	Status	Reviewer	Extension
DELIV_8462	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	Christopher Morant	
DELIV_8461	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith	
DELIV_8460	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	08/02/2022	09/01/2022		Awaiting TennCare Review	TCBO R Smith	
DELIV_8444	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	07/01/2022		Awaiting TennCare Review	TCBO R Smith	
DELIV_8443	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	08/01/2022		Awaiting TennCare Review	Christopher Morant	
DELIV_8442	MCCDemo 2 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	08/01/2022		Awaiting TennCare Review	TCBO R Smith	
DELIV_8440	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide		09/01/2022		Extension Requested		EXT_8440-8441
DELIV_8439	MCCDemo 1 Reviewer Deliverable	MCCDemo Statewide	07/27/2022	08/01/2022		Awaiting TennCare Review	TCBO R Smith	

Showing 1 to 8 of 8 entries

Navigation icons: back, forward, 1

Corrective Action Plans

Show 10 items

Filter:

Example of the MCC role view in TOPS

How things changed



- How it changed things for the OCM team
- How it helped us during the pandemic
 - Efficiency and self-service opportunities
 - Working remotely enablement
 - Ability to take on additional responsibilities
- Adoption and promotion of change
- Functionality expansion with Centralized Repository
- Addition of marketing member material



QUESTIONS...

THANK YOU!



A recording of this session will be available on the MESC Attendee Hub (accessible with your registration)

Presentations will be posted to the conference website www.mesconference.org within the next few days

Additional details about today's presenters are below

Tammy Mihm



- Managed Care Compliance Director, Office of Compliance Management at State of TN, Division of TennCare

Tammy has over 27 years of experience with the State of Tennessee Medicaid program. She has spent the majority of her years leading the TennCare Office of Compliance Management as the Director. She transitioned TennCare's compliance oversight process to its first web-based tool in 2010 making their process completely paperless. In 2018, Tammy and her team began working with Trinisys to develop its replacement, the TennCare Oversight Processing System known as TOPS, which is now fully implemented. In addition to Compliance Oversight, she is the Program Manager for the Non-Emergency Medical Transportation program and will be the Keynote Speaker at the upcoming NEMTAC Conference. Tammy lives in Murfreesboro, TN and has one daughter who is starting her senior year at Middle Tennessee State University.

Michele Napier



- Compliance Specialist, Office of Compliance Management at State of TN, Division of TennCare

Michele has 15 years of experience with the State of Tennessee's Medicaid program. She works within the Office of Compliance Management and participated in the development and implementation of the original web-based tracking tool. She served on TennCare's team working with Trinisys to develop its replacement, the TennCare Oversight Processing System known as TOPS, which is now fully implemented. She serves as the subject matter expert for all of TOPS system related support and user trainings for all internal and external users. In addition to her involvement with the TOPS system, she is a vital part of the Non-Emergency Medical Transportation program. Michele and her husband live in Pleasant View, TN with their son.

Chris Bybee



- VP Software Development, Trinisys

Chris has over two decades of experience leading development teams and implementing enterprise solutions in financial and healthcare industries. Chris's expertise in helping organizations visualize and execute large scale business automation, integration and cloud solutions guides every Trinisys Professional Services implementation as well as the Trinisys Product Development team. Chris earned his Bachelor's Degree in Engineering at Auburn University. Prior to Trinisys, Chris was the Director of Software Engineering in the Profit Stars division at Jack Henry & Associates. Chris and his wife live in Murfreesboro, TN with their two children.

Kelly Silva



- Senior Project Manager, Trinisys

Kelly has over 15 years of experience as a project manager, product owner, data analyst, and strategist in the financial and healthcare industries. Kelly's specialties include business process design and improvement, requirements gathering and analysis, data analysis, business intelligence, QA and testing, and IT strategy. As a Senior Project Manager at Trinisys, Kelly has been instrumental in guiding the projects for the State of Tennessee, and as a subject matter expert for Trinisys Government Services. Kelly earned her Bachelor's Degree in Business Information Systems at Tennessee State University. Kelly and her wife live in Nashville, TN, and their four adult children all live close by.